

# Call for proposals: Research Promotion Grants 2025

---

- Conditions and criteria for funding

## Table of contents

1	Framework for Greenland Research Council’s support for research .....	2
1.1.	Guide to this call.....	2
1.2.	Greenland Research Council’s call for proposals 2024.....	2
1.3.	Research consolidated in Greenland.....	2
1.4.	Research integrity .....	3
2	Research Promotion Grants .....	3
2.1.	Grant terms .....	3
2.2.	Criteria for funding.....	3
2.3.	Application deadline and submission of application .....	4
3	Requirements to the application .....	4
3.1.	Project description .....	4
3.2.	Budget.....	5
3.3.	CV and publication list.....	5
3.4.	Acceptance from administering institution.....	6
3.5.	Special fields that must be completed in the application form .....	7
4	Processing of applications .....	8
4.1.	How to correct an incomplete or deficient application.....	8
5	Access to Public Administration Files Act.....	8
6	Data protection .....	9
7	Responsibilities of the grantee.....	9

# 1 Framework for Greenland Research Council's support for research

Greenland Research Council (GRC) is an independent government agency whose task is to promote and strengthen the development of Greenland research to the benefit of society. The council does this via several functions: through research funding and by providing advising services to the Government of Greenland and international stakeholders on matters related to research investment and policy development in Greenland. The council also works to promote Greenland participation in international research collaboration, and to strengthen research dissemination.

The legal basis for Greenland Research Council is Inatsisart Act No. 5 of 29 November 2013 on research advice and the granting of research funds.

## 1.1. Guide to this call

In this call you can read about the requirements that apply to applicants and applications to the Research Promotion Grants Program.

Greenland Research Council's secretariat provides telephone and written guidance on administrative and formal issues regarding this call and application procedures. The secretariat does not provide guidance on scientific matters. Greenland Research Council recommends that you instead contact your local research support unit or make use of peer feedback.

Questions regarding this call and application procedure can be addressed to secretary Maliina Jensen by e-mail [maje@nis.gl](mailto:maje@nis.gl) or by telephone +299 361200 / +299 222090 between 9:00 and 15:00 on weekdays.

## 1.2. Greenland Research Council's call for proposals 2025

With this call for proposals, Greenland Research Council invites applications for funding from the Research Promotion Grants program 2025. The application deadline for 2025 is 1 March.

Greenland Research Council supports research activities within and across all scientific fields. All funding is allocated through competitive calls with no thematic restrictions.

This document is a translation into English of the Danish version of the call for proposals. In case of any inconsistencies between the two versions, the information in the Danish version applies.

## 1.3. Research consolidated in Greenland

Greenland Research Council works to promote research consolidated in Greenland to the benefit of society. As part of our funding criteria, it is a requirement that the research project applied for is affiliated with a Greenland research institution. Furthermore, our funding criteria are designed to promote inclusion of society, capacity building and science communication as part of the research design and project activities. Hence, projects are directly encouraged to

- Engage all stakeholders and relevant local institutions
- Focus on future users and engage in local partnerships and knowledge exchange
- Engage in formal and informal research training
- Inform, engage, and inspire citizens via a diverse range of science communication practices.

## 1.4. Research integrity

Research projects carried out in Greenland are required to obtain certain research permits, depending on the area of research conducted. It is always the responsibility of the researcher to orientate him/herself and follow regulations and laws applicable to his/her field of work.

To ensure the legitimacy of granted projects, applicants are required to obtain all necessary permits for the research activities carried out.

Greenland Research Council expects research projects within the field of health sciences to register with the Ethical Review Board for Health Research in Greenland, and projects must be approved before starting. More information can be found on [nun.gl](http://nun.gl)

The Greenland Research Council follows the European Commission's definition and implementation of Responsible Research and Innovation (RRI).

## 2 Research Promotion Grants

To promote research consolidated in Greenland society, Greenland Research Council funds research projects affiliated with Greenland institutions. On the following pages you will find the specific requirements applied to your application. The ability of the fund to offer the Research Promotion instrument is dependent on the national budget. The Research Promotion instrument for 2025 accounts to 1,2 mil. DKK.

### 2.1. Grant terms

The grants available amount to a maximum of DKK 100,000 for individual projects with a single research institution participating. A maximum of DKK 250,000 can be applied for individual projects with at least two collaborating institutions.

The grant may cover salaries for the researcher(s) and technical/administrative personnel, operational costs, costs associated with data collection, travel expenses and accommodation, translation services, and outreach activities with more. Grants may not cover overhead costs.

Projects that will be fully funded with a grant from GRC are prioritized. If the project is awaiting additional funding, the applicant should describe the project's realizability in the case that not all funding is secured.

Grants may cover translation services, production of publications, etc. if it forms part of the research project applied for. Applications for publication and translation costs only are not accepted.

The research council does not fund conference fees.

PhD dissertations and Master's-level projects are not eligible for funding.

All applicants, regardless of citizenship, are held to the same requirements.

### 2.2. Criteria for funding

Greenland Research Council grants projects based on an individual evaluation of

- scientific content and quality
- the research leader's qualifications

- the project's realizability
- societal relevance; methods for inclusion of society and stakeholders, and research ethical considerations
- methods for science communication
- project economy.

As part of the assessment, Greenland Research Council emphasizes that the individual criteria should be met to the greatest extent possible. However, there will always be a concrete, overall evaluation, where individual criteria can be met to a greater or lesser extent. Thus, not all criteria will be relevant to all applications. Because of competition between applications, it is not a given that meeting the criteria will result in a grant.

### 2.3. Application deadline and submission of application

The deadline for submitting your application is 1 March 2025.

The applicant must submit via the online application portal on the research council's [website](#).

## 3 Requirements to the application

Complete the required fields in the application form and submit with the following documents:

1. Project description
2. Budget
3. CV and publication list for the main applicant and for any scientific staff that will be paid through the grant applied for
4. Written acceptance from the institution where the project is intended to be carried out.

Applicants should be aware that an interdisciplinary council participates in the prioritization of applications. Applicants are therefore recommended to address the project description to active researchers within all fields of science and not only to specialists within the field of the application. Your application can be written in English or Danish.

Upload your project description, budget, CV(s), the institutional accept-form, and any additional appendices as one PDF file together with the online application form on the GRC website.

The application must be sent in by the researcher who is responsible for the project (main applicant).

### 3.1. Project description

Your project description must be a maximum of four pages incl. tables and figures and excl. a reference list, each page comprised of no more than 2.400 characters including spaces.

You must use the font Times New Roman, font size 12, at least 2 cm margin on the left, right, top and bottom, and line spacing of 1.5. In tables and figure texts, font size 10 and line spacing 1.0 may be used. The project description template, that can be found on the research council's website, is formatted accordingly.

The project description must contain the following:

1. Purpose of the study

2. Background
3. Project plan including
  - a) timeline
  - b) a research-technical plan describing the chosen method
  - c) description of national and international cooperation
  - d) methods for science communication
4. Description of methods to involve society in the project, ethical considerations, and methods for capacity building and dissemination of your research, for example:
  - a) Involving local students, stakeholders, academic institutions, businesses, organisations
  - b) Teaching activities at the university or other educational institutions, public science talks etc.
5. Other practical information

### 3.2. Budget

The budget must include all project expenses and specify co-funding as well as in-kind contributions.

The budget should be organized with a relevant number of posts e.g., salaries for the number of persons, travel expenses specified according to activity, equipment costs and specific services. It is important that the budget includes information about all participants in the project. This also includes participants, who will not receive GRC funding, thus providing an overview of the entire group of participants and the economy of the project.

If co-funding has been confirmed, this needs to be documented for and specified in the budget. It is a requirement, that the project's economy has been approved by the administrating institution's management and by the applicant. Approval and signatures must be provided in the 'institutional budget acceptance' form.

If the budget is still awaiting co-funding, this should be clarified for along with a description of the project's realizability in the case the applied funding is not secured.

### 3.3. CV and publication list

A CV and a separate publication list for the main applicant must be included in the application. Applicant's CV must be no more than two A4 pages (incl. figures and tables). The two pages must be comprised of no more than 6.000 characters incl. spacing. For the applicant, it is optional as to whether a full or selective publication list is included.

A CV and publication list (no more than two pages in total per person) must be included for all scientific personnel, for which funding is applied for.

The roles of all project participants (scientific, technical, and regardless of salary financing) should be balanced, and participants' roles should be described.

Projects associated with Greenland institutions are prioritized. All project participants' affiliations with Greenland institutions should be described.

The CV should include information about:

- Personal data such as name, address, and contact information
- Education (academic degrees should be marked with the year of completion)
- Present and recent employments

- Leave periods e.g., maternity/paternity leave, sick leave etc. Reasons and dates for leave periods should be stated
- Academic prizes and certificates of honour
- Managerial experience incl. experience with project management
- Scientific focus areas
- International relations
- Supervision of students and junior researchers.

The publication list should only include works that have been published or accepted for publishing.

### 3.4. Acceptance from administering institution

Acceptance and budgetary confirmation from the institution where the project is intended to be carried out must be enclosed. The research council's acceptance form and budgetary confirmation form must be filled out and submitted with the application.

Greenland Research Council funding is granted under the condition that the project's budget information is approved and signed by the management of the administering institution and by the applicant. The administering institution is defined as the unit, which is responsible for the finance and personnel administration regarding the project's/applicant's expenses during the project period and ensures administrative legality in connection with terms of employment, accounts, etc. Signatures should be provided in the "budget confirmation" template. You can find the template on Greenland Research Council's website.

### 3.5. Special fields that must be completed in the application form

The table below offers an overview of the major fields that must be completed in the online application form.

	Description
Applicant	Applicant's information.
Previous grants	Have you previously received funding from the research council's Research Promotion instrument? <b>If yes:</b> specify year, project title and granted amount. <b>If yes:</b> did you send in a final report? <b>If yes:</b> was the project registered and communicated on <a href="http://Isaaffik.org">Isaaffik.org</a> ?
The project	Popularised description of the scientific content (max. 400 words).
	Research area.
	Keywords
	Affiliated institution(s).
	Other participants in the project: name, position, workplace, e-mail.
	Places where the project activities are conducted.
	Ethical considerations.
	Description of methods for capacity building in the form of inclusion of stakeholders, students etc.
Economy	Description of methods for science communication.
	Total budget.
	Applied amount from the research council.
	Description of what the applied funding is expected to be used for.
	Applied or granted funding from other sources.
List of appendices uploaded with the application	The administrating institution's information for grant payment.
	Project description.
	Budget.
	CV and publication list for the main applicant and all scientific staff for whom salary is applied for in this application.
	Acceptance form signed by the applicant and management on behalf of the administrating institution.
	Additional appendices.
Self-check	Other relevant information.
	The project description does not exceed four pages (incl. figures and tables and excl. a reference list), each page consisting of no more than 2.400 characters including spacing.
	CV and publication list for the main applicant and for all scientific staff for whom salary is applied for is enclosed.
	The budget includes all project expenses and describes what the applied amount will cover.
	The research council's institutional acceptance form is filled out, signed, and attached.
	A maximum of 250.000 DKK is applied for.
Applicant is not applying for a PhD stipend or funding for a master's project.	



## 4 Processing of applications

Applicants should expect a processing time of eight weeks from the application deadline. All applicants will be notified in writing of the application outcome.

Greenland Research Council publishes a list of those applicants who have been awarded a grant, approximately three to four weeks after the research council has reached a decision.

If you are awarded funding, in full or in part, your name and any project participants' names, as well as details about the title and duration of the project, popularized description and the size of the grant will be published in Greenland Research Council's overview of projects and as part of a larger overview of Greenland research results.

Details about applicants who have not been awarded funding will only be published to the extent that someone requests a right of access to documents under The Access to Public Administration Files Act (Greenland Parliament Act no. 9 of 13 June 1994 on access to public administration files) e.g., in the form of lists of applicants and the projects for which they have applied (i.e., names of applicants and project titles). Applicants should therefore ensure that the title of the application does not contain information about confidential research activities.

All members of the research council are involved in the assessment of all applications. Council members who are deemed disqualified in relation to a particular application will not participate in the processing of that application. Regulations for disqualifications can be found in chapter 2 of Greenland Parliament Act nr. 8 of 13 June 1994 on case handling in public administrations.

### 4.1. How to correct an incomplete or deficient application

If, before the end of the application deadline, the applicant discovers that an already submitted application is incomplete or deficient, *the full application must be resubmitted together with the missing information*. The applicant should then inform the council's secretariat that a new and complete application has been submitted.

If the application deadline has been exceeded, the application already submitted by the applicant will be assessed as it is.

## 5 Access to Public Administration Files Act

The Access to Public Administration Files Act (Greenland Parliament Act no. 9 of 13 June 1994 on access to public administration files) provides you with a number of civil rights including rights regarding access to public administration files. All materials submitted to the Greenland Research Council thus falls within the scope of the Act regarding requests for access and the like.

## 6 Data protection

The information you provide with your application will subsequently be recorded in the council's applicant portal. On request, you have a right of access to and correction of the data concerning you which we record and keep, see the Data Protection Act for Greenland. The information you provide will be transferred on an ongoing basis to the archives of the Government of Greenland, see Executive Order no 3 of 4 February 2020 issued by the Government of Greenland on the Greenland Parliament Archives Act.

## 7 Responsibilities of the grantee

- The grantee is responsible for ensuring that the grant is used for the designated purpose.
- The grantee must publish the results of the research project.
- Projects funded by the Greenland Research Council must register and communicate their project on the online portal Isaaffik – the Arctic Gateway ([www.isaaffik.org](http://www.isaaffik.org)).
- In connection with the publication of the results of the research project, the grantee must state that the research project has received a grant from the Greenland Research Council. Greenland Research Council's logo must be used in relevant promotional contexts. For promotional logo use in Greenland the Greenland/English logotype should be used, and in international contexts the English logotype should be used.
- No later than four months after the end of the project, the applicant must provide accounts for the grant, a report of a maximum of 400 words and easy-to-understand illustrations. Independent of the report, it is recommended to include a popular scientific article of approx. 800 words written in a form that is suitable for dissemination to the Greenland population. The final report must be submitted by completing the reporting form available on the research council's applicant portal via the website.
- All publications of results from the research project must be documented in the final report to the Greenland Research Council. These publications will be registered in the council's statistical data.