

Call for proposals

Spring 2022

Conditions and criteria for funding

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1 Conditions for Greenland Research Council's support for research

The Greenland Research Council (GRC) is a national, independent government agency. The council funds research and provides advising services on matters related to research investment and policy development in Greenland.

The research council works to promote the best development for Greenland research. We fund research of the highest international quality and with strong societal impact. Through targeted funding programs, the council supports the growth foundation for Greenland research including research training.

The legislative basis for the Greenland Research Council is the Inatsisartut Act nr. 5 of 29 November 2013 on research advising and funding.

1.1. Guide to this call

In this call you can read about the requirements that apply to applicants and applications.

Greenland Research Council's secretariat can provide telephone and written guidance on the administrative and formal issues regarding this call and the application procedures. You may contact the GRC secretariat by telephone at +299 361200 between 9am and 15pm on weekdays or by email: nis@nanoq.gl.

The secretariat can not provide guidance on scientific issues. GRC recommends that you instead contact your local research support unit and avail of peer feedback.

1.2. Greenland Research Council's call for proposals, Spring 2022

With this call for proposals, Greenland Research Council invites applications for funding from the Research Promotion instrument. The information in this call applies to applications for the application deadline in Spring 2022 on 1 March at 12 noon.

This document is a translation into English of the council's Danish call for proposals. In case of any inconsistencies between the two versions, the information in the Danish version shall apply.

1.3. Research consolidated in Greenland

The Greenland Research Council works to promote research consolidated in Greenland to the benefit of society. As part of our funding criteria, it is a requirement that the research project applied for is associated with a Greenland institution. Furthermore, our funding criteria are designed to encourage the inclusion of society at large in research design, and to encourage capacity building and science communication as part of the project activities.

Hence, projects are directly encouraged to

- Include relevant stakeholders and local institutions
- Focus on future users and engage in local partnerships and knowledge exchange
- Engage in formal and informal research training
- Inform, engage and inspire citizens via a diverse range of science communication practices.

1.4. About Greenland Research Council

Greenland Research Council supports research activities within and across all scientific fields. All funding is allocated through competitive calls with no thematic restrictions.

The Greenland Research Council consists of eight members. All members are active, recognized researchers selected by Naalakkersuisut via nomination from Greenland research and innovation institutions. Thus, the council is interdisciplinary in its composition and representative of the Greenland research communities.

1.5. Research integrity

Research projects carried out in Greenland are required to obtain certain research permits, depending on the area of research conducted. It is always the responsibility of the researcher to orientate him/herself and follow regulations and laws applicable to his/her field of work.

To ensure the legitimacy of granted projects, applicants are required to obtain any and all necessary permits for the research activities carried out.

Greenland Research Council expects research projects within the field of health sciences to register with the Ethical Review Board for Health Research in Greenland, and projects must be approved before starting. More information can be found on nun.gl

The Greenland Research Council follows the European Commission's definition and implementation of Responsible Research and Innovation (RRI).

2 Research Promotion

To promote research consolidated in Greenland society, the Greenland Research Council funds research projects affiliated with Greenland institutions. On the following pages you will find the specific requirements applied to your application. The ability of the fund to offer the Research Promotion instrument is dependent on the national budget. The Research Promotion instrument for 2022 accounts to 1,2 mil. DKK.

2.1. Grant terms

The grants available for individual projects amount to a maximum of DKK 100,000 excluding overhead costs.

The grant may cover salaries for the researcher(s) and technical/administrative personnel, operational costs, costs associated with data collection, travel expenses and accommodation, translation services, and outreach activities with more. The research council does not fund conference fees.

Projects with attested match funding are prioritized.

Grants may cover translation services, production of publications, etc. if it forms part of the research project applied for. Applications for publication and translation costs only are not accepted.

PhD dissertations and Master's-level projects are not eligible for funding.

All applicants, regardless of citizenship, are held to the same requirements.

2.2. Criteria for funding

Greenland Research Council grants projects based on an individual evaluation of

- scientific content and quality
- the research leader's qualifications
- the project's realizability
- methods for inclusion of society
- methods for science communication
- project economy.

As part of the assessment, Greenland Research Council emphasizes that the individual criteria should be met to the greatest extent possible. However, there will always be a concrete, overall evaluation, where individual criteria can be met to a greater or lesser extent. Thus, not all criteria will be relevant to all applications. Because of competition between applications, it is not a given that meeting the criteria will result in a grant. In every case, the Greenland Research Council will assess your application based on whether the project in question benefits Greenland research.

2.3. Application deadline and submission of application

The deadline for submitting your application is 1 March and 1 October at 12 noon. If the date falls on a holiday, the deadline is the next working day.

The applicant must submit via the online application portal on the research council's [website](#).

3 Requirements to the application

Complete the required fields in the application form and submit with the following documents:

1. Project description
2. Budget
3. Short CV with a list of publications for the main applicant and CVs for any scientific staff that will be paid through the grant applied for
4. Written acceptance from the institution where the project is intended to be carried out.

Applicants should be aware that an interdisciplinary council participates in the prioritization of individual applications. Applicants are therefore recommended to address the project description to active researchers within all fields of science and not only to specialists within the field of the application. Your application can be in Danish or English.

Upload your application online including project description, budget, CV(s), the institutional accept-form, and any additional appendices as one PDF file.

The application must be sent in by the researcher who is responsible for the project (main applicant).

3.1. Project description

Your project description must be a maximum of four pages (incl. tables and figures and excl. a reference list), each page comprised of no more than 2.400 characters including spaces.

You must use the font Times New Roman, font size 12, at least 2 cm margin on the left, right, top and bottom, and line spacing of 1.5. In tables and figure texts, font size 10 and line spacing 1.0 may be used. The project description template, that can be found on the research council's website, is formatted accordingly.

The project description must contain the following:

1. Purpose of the study
2. Background
3. Project plan including
 - a) timeline
 - b) a research-technical plan describing the chosen method
 - c) description of national and international cooperation
 - d) methods for science communication
4. Description of methods to involve society in the project and channels for disseminating your research, for example:
 - a) Involvement of local students/others, stakeholders, academic institutions, businesses, organisations
 - b) Teaching activities at the university or other educational institutions, public science talks etc.
5. Other practical information

3.2. Budget

The budget must include all project expenses and specify co-funding as well as in-kind contributions.

The budget should be organized with a relevant number of posts e.g. salaries for the number of persons, travel expenses specified according to activity, equipment costs and specific services. It is important that the budget includes information about all participants in the project. This also includes participants, who will not receive GRC funding, thus providing an overview of the entire group of participants and the economy of the project.

If co-funding has been confirmed, this needs to be documented for, for example in the form of the institutional budget acceptance form.

If the budget is still awaiting co-funding, this should be clarified for along with a description of the project's realizability in the case the applied funding is not granted.

3.3. CV

A short CV incl. a publication list for the main applicant, and CVs for all researchers and employees for which funding is applied for, must be included in the application. The roles of

all project participants (scientific, technical, and regardless of salary financing) should be balanced and participants' roles should be described.

Projects associated with Greenland institutions are prioritized. All project participants' affiliations with Greenland institutions should be described.

3.4. Acceptance from administering institution

Acceptance from the institution where the project is intended to be carried out must be enclosed. The research council's budget confirmation form must be filled out and submitted with the application.

Greenland Research Council funding is granted under the condition that the project's budget information in the application is approved and signed by the management of the administering institution and signed by the applicant. The administering institution is defined as the unit, which is responsible for the finance and personnel administration with regard to the project's/applicant's expenses during the project period and ensures administrative legality in connection with terms of employment, accounts, etc. Signatures should be provided in the "budget confirmation" template. You can find the template on Greenland Research Council's website.

3.5. Special fields that must be completed in the application form

The table below offers an overview of the major fields that must be completed in the online application form.

	Description
Applicant	Applicant's information.
Previous grants	Have you previously received funding from the research council's Research Promotion instrument? If yes: specify year, project title and granted amount. If yes: did you send in a final report? If yes: was the project registered and communicated on Isaaffik.org?
The project	Popularised description of the scientific content (max 400 words).
	Research area.
	Keywords
	Affiliated institution(s).
	Other participants in the project: name, position, work place, e-mail.
	Places where the project activities are conducted.
	Description of methods for capacity building in the form of inclusion of stakeholders, students and society at large. Description of methods for science communication.
Economy	Total budget.
	Applied amount from the research council.
	Description of what the applied funding is expected to be used for.
	Applied or granted funding from other sources. The administering institution's information for grant payment.
List of appendices uploaded with the application	Project description.
	Budget.
	CV incl. publication list for the main applicant and CVs for all scientific staff for whom salary is applied for.
	Acceptance form signed by the applicant and management on behalf of the administering institution.
	Additional appendices. Other relevant information.
Self-check	The project description does not exceed four pages (incl. figures and tables and excl. a reference list), each page consisting of no more than 2.400 characters including spacing.
	CV incl. publication list for the main applicant and CVs for all scientific staff for whom salary is applied for.
	The budget includes all project expenses, and describes what the applied amount will be used for.
	The research council's acceptance form is filled out, signed and attached.
	A maximum of 100.000 DKK is applied for. The applicant is not applying for a PhD stipend or funding for a Master's project.

4 Processing of applications

Applicants should expect a processing time of eight weeks from the application deadline. All applicants will be notified in writing of the application outcome.

Greenland Research Council publishes a list of those applicants who have been awarded a grant, approximately three to four weeks after the research council has reached a decision.

In the event that you are awarded funding, in full or in part, your name and any project participants' names, as well as details about the title and duration of the project, popularized description and the size of the grant will be published in Greenland Research Council's overview of projects and as part of a larger overview of Greenland research results.

Details about applicants who have not been awarded funding will only be published to the extent that someone requests a right of access to documents under The Access to Public Administration Files Act (Greenland Parliament Act no. 9 of 13 June 1994 on access to public administration files) e.g. in the form of lists of applicants and the projects for which they have applied (i.e. names of applicants and project titles). Applicants should therefore ensure that the title of the application does not contain information about confidential research activities.

Rejection notices will contain a brief and concise elaboration of the reasons for the decision.

All members of the research council are involved in the assessment of all applications. Council members who are deemed disqualified in relation to a particular application will not participate in the processing of that application. Regulations for disqualifications can be found in chapter 2 of Greenland Parliament Act nr. 8 of 13 June 1994 on case handling in public administrations.

4.1. How to correct an incomplete or deficient application

If, before the end of the application deadline, the applicant discovers that an already submitted application is incomplete or deficient, *the full application must be resubmitted together with the missing information*. The applicant should then inform the council's secretariat that a new and complete application has been submitted.

If the application deadline has been exceeded, the application already submitted by the applicant will be assessed as it is.

5 Access to Public Administration Files Act

The Access to Public Administration Files Act (Greenland Parliament Act no. 9 of 13 June 1994 on access to public administration files) provides you with a number of civil rights including rights regarding access to public administration files. All materials submitted to the Greenland Research Council thus falls within the scope of the Act in regards to requests for access and the like.

6 Data protection

The information you provide with your application will subsequently be recorded in the council's applicant portal. On request, you have a right of access to and correction of the data concerning you which we record and keep, see the Data Protection Act for Greenland. The information you provide will be transferred on an ongoing basis to the archives of the Government of Greenland, see Executive Order no 3 of 4 February 2020 issued by the Government of Greenland on the Greenland Parliament Archives Act.

7 Responsibilities of the grantee

- The grantee is responsible for ensuring that the grant is used for the designated purpose.
- The grantee must publish the results of the research project.
- Projects funded by the Greenland Research Council must register and communicate their project on the online portal Isaaffik – the Arctic Gateway (www.isaaffik.org).
- In connection with the publication of the results of the research project, the grantee must state that the research project has received a grant from the Greenland Research Council. The Greenland Research Council logo must be used in relevant promotional contexts. For promotional logo use in Greenland the Greenland/English logotype must be used, and in international contexts the English logotype should be used.
- No later than four months after the end of the project, the applicant must provide accounts for the grant, a report of a maximum of 400 words and easy-to-understand illustrations in a form that is suitable for dissemination to the Greenland population. The final report must be submitted by completing the reporting form available on the research council's applicant portal via the website.
- All publications of results from the research project must be documented in the final report to the Greenland Research Council. These publications will be registered in the council's statistical data.