

Announcement of research promotion grants

Fall 2021

including instructions and a specification of requirements to the application

Table of contents

Research promotion.....	2
Criteria for funding.....	2
Grant terms	2
Application deadline and submission of application	2
Requirements to application	2
Project description	3
Budget	3
CV	3
Acceptance from administering institution.....	4
Additional information	4
Processing of applications	4
How to correct an incomplete or deficient application.....	4
Access to Public Administration Files Act.....	4
Data protection	4
Publication.....	5
Responsibilities of the grantee.....	5

Research promotion

To promote research, the Greenland Research Council funds research projects affiliated with Greenland institutions.

Criteria for funding

Greenland Research Council grants projects based on an individual evaluation of

- the scientific content and quality
- the research leader's qualifications
- the project's realizability
- the project's inclusion of society
- methods for science communication
- the project's economy.

Grant terms

The grants available for individual projects amount to a maximum of DKK 100,000.

The grant may cover salaries for the researcher(s) og technical/administrative personnel, operational project costs, costs associated with data collection, travel expenses and accommodation, translation services, and outreach activities.

Projects with confirmed match funding are prioritized.

Grants are available for translation, production of publications, etc. if it forms part of a research project. Applications for publication/translation of research results only are not accepted.

Applications for support to cover overhead costs are not accepted. Furthermore, applications for participation in conferences are not accepted.

PhD dissertations and Master's-level projects or theses are not eligible for funding.

Application deadline and submission of application

The deadline for submitting your application is 1 March and 1 October at 12 noon. If the date falls on a holiday, the deadline is the next working day.

The applicant must submit via the online application portal on the Research Council's website: <https://nis.gl/en/applications/>

Requirements to application

Complete the required fields in the application form and submit with the following information:

1. A project description
2. Budget

3. Short CV with a list of publications for the applicant and any scientific staff who will be paid through the grant applied for
4. Written acceptance from the institution where the project is intended to be carried out

Applicants should be aware that an interdisciplinary council participates in the prioritisation of individual applications. Applicants are therefore recommended to address the project description to active researchers within all fields of science and not only to specialists within the field of the application.

Upload your application online including project description, budget, CV, the institutional accept-form, and any other relevant appendices as one PDF file.

Project description

Your project description must be a maximum of four pages, each page comprised of no more than 2.400 characters including spaces. The description must contain the following:

1. Purpose of the study
2. Background
3. Project plan including
 - a) timeline
 - b) a research-technical plan describing the chosen method
 - c) information on national and international cooperation
 - d) methods for science communication
4. Description of methods to involve society in the project and channels for disseminating your research.
 - a) For example involvement of local students/others, local stakeholders, academic institutions, businesses, organisations
 - b) Teaching activities at the university or in public schools, public science talks etc.
5. Other practical information

Budget

The budget must include all project expenses including expected payroll costs, and specify co-funding as well as in-kind contributions.

The budget should be organized with a relevant number of posts e.g. salaries for the number of persons, travel expenses specified according to activity, equipment costs and specific services.

If co-funding has been confirmed, this needs to be documented for, for example in the form of institutional budget confirmation.

If the budget is still awaiting co-funding, this should be clarified for along with a description of the project's realisability in the case the applied funding is not granted.

CV

A short CV for all researchers and employees for which funding is applied for, must be included in the application.

Projects associated with Greenland institutions are prioritized. All project participants' affiliations with Greenland institutions should be described.

Acceptance from administering institution

Acceptance from the institution where the project is intended to be carried out must be enclosed. The Research Council's budget confirmation form must be filled out and submitted with the application.

Additional information

Other relevant documents and information are available at the Research Council's website www.nis.gl.

The Greenland Research Council secretariat will be happy to assist applicants with any questions about administrative matters and advice on possibilities for capacity building and science dissemination offered by the project. Please contact the secretariat by e-mail: nis@nanoq.gl or via phone: +299 361255.

Processing of applications

Applicants should expect a processing time of eight weeks from the application deadline. All applicants will be notified in writing of the application outcome.

How to correct an incomplete or deficient application

If, before the end of the application deadline, the applicant discovers that an already submitted application is incomplete or deficient, *the full application must be resubmitted together with the missing information*. The applicant should then inform the council's secretariat that a new and complete application has been submitted.

If the application deadline has been exceeded, the application already submitted by the applicant will be assessed as it is. The terms are the same regardless of citizenship.

Applications that do not meet application requirements will not be evaluated.

Access to Public Administration Files Act

The Access to Public Administration Files Act (Greenland Parliament Act no. 9 of 13 June 1994 on access to public administration files) provides you with a number of civil rights including rights regarding access to public administration files. All materials submitted to the Greenland Research Council thus falls within the scope of the Act in regards to requests for access and the like.

Data protection

The information you provide with your application will subsequently be recorded in the council's applicant portal. On request, you have a right of access to and correction of the data concerning you which we record and keep, see the Data Protection Act for Greenland. The information you provide will be transferred on an ongoing basis to the archives of the

Government of Greenland, see Executive Order no 3 of 4 February 2020 issued by the Government of Greenland on the Greenland Parliament Archives Act.

Publication

If your application is granted, information about your name and the names of any other project participants, the place where the project will be carried out, the project title and term and the amount of the grant, will be published in the Greenland Research Council's project bank. The project description in popular science language will typically be published the same place.

Responsibilities of the grantee

- The grantee is responsible for ensuring that the grant is used for the designated purpose.
- The grantee must publish the results of the research project.
- Projects funded by the Greenland Research Council must register and communicate their project on the online portal Isaaffik – the Arctic Gateway (www.isaaffik.org).
- In connection with the publication of the results of the research project, the grantee must state that the research project has received a grant from the Greenland Research Council. The Greenland Research Council logo must be used in relevant promotional contexts. For promotional logo use in Greenland the Greenland/English logotype must be used, and in international contexts the English logotype should be used.
- No later than 1 March of each year, an annual report and a statement of the amount of the grant that has been spent in the preceding calendar year must be submitted to the Greenland Research Council. The report and statement must be submitted by completing the report form available on the research council's applicant portal via the website.
- No later than four months after the end of the project, the applicant must provide accounts for the grant, a report of a maximum of 400 words and easy-to-understand illustrations in a form that is suitable for dissemination to the Greenland population. The final report must be submitted by completing the reporting form available on the research council's applicant portal via the website.
- All publications of results from the research project must be documented in the final report to the Greenland Research Council. These publications will be registered in the council's statistical data.