

Meeting	NOS-HS, spring meeting 2019 in Reykjavik
Dates and locations	Monday 13 May 2019, 9–17, Hotel Saga room Esja II Tuesday 14 May 2019, 9–14, University of Iceland main building room A-229
Chair	Professor Sif Einarsdóttir
Committee members	Professor Kirsimarja Blomqvist Professor Lisbet Christoffersen Professor Per-Olof Erixon Professor Anders V. Munch (replacing Dorthe Gert Simonsen) Research Director Ingrid Helgøy Department Director Johannes Waage Løvhaug; Vice Chair Head of Unit Lucas Pettersson Director Floora Ruokonen
Administrative representatives	Senior Adviser Ása Guðrún Kristjánsdóttir Research Officer Caroline Olsson Academic Officer Gunvor Helene Platou Special Adviser Siri Tønseth Head of Section Mads de Wolff
Invited guests	<i>Invited speaker:</i> Nina Karlstrøm, Head of Section for Licence Agreements and Open Access at UNIT in Norway <i>Guests:</i> Researcher and Project Manager Lene Kielsen Holm, The Greenland Research Council Director Annika Sølvará, Research Council Faroe Islands
NOS-HS Secretariat	Senior Science Adviser Päivi Messo Project Officer Tiina Aliranta
Apologies	Associate Professor Dorthe Gert Simonsen Professor Päivi Lappalainen; NOP-HS Chair, Observer Senior Adviser Siri Bjarnar, NordForsk; Observer

AGENDA DAY 1, Monday 13 May 2019, 9–17

- §1 Opening the meeting and declaring the meeting quorate
Sif Einarsdóttir
- Moderated orientation and discussion on NOS-HS
Sif Einarsdóttir and Kirsimarja Blomqvist
- §2 Committee member to sign the minutes of the meeting
Sif Einarsdóttir
- §3 Approval of the agenda
Sif Einarsdóttir
- §4 Minutes from the previous meeting
Caroline Olsson
- §5 Secretariat orientations for 2018: Annual reports 2018 and budget 2018
Caroline Olsson
- §6 Secretariat orientations 2019
Päivi Messo and Tiina Aliranta
- §7 Budget adjustments 2019
Päivi Messo
- §8 NOS-HS Workshop Call 2019
Päivi Messo
- §9 Evaluation of NOS-HS workshops
Floora Ruokonen
- §10 (at 12-13) Open access - Open lecture on the changing landscapes of academic
 publication and where the Nordic countries are heading in that respect
Nina Karlstrøm

Break for lunch at 13-14 at Nordic house Aalto bistro <http://www.aalto.is/>

- §11 (at 14-15) Open access in NOS-HS context
Nina Karlstrøm, Johannes Waage Løvhaug
- §12 NOP-HS Call 2019
Päivi Messo

Dinner at Snaps <http://www.snaps.is/en/forsida/>

AGENDA Day 2: Tuesday 14 May 2019, 9–14

- §13 at 9-9.30 Guest presentations (Greenland, Faroe Islands)
Lene Kielsen Holm, Annika Sølvará
short discussion
- §14 Exchange of information: Application review procedure
presentations by national research council (max 20 minutes/each)
National representatives
- §15 Next meeting
Sif Einarsdóttir
- §16 Miscellaneous
Sif Einarsdóttir

at 12.30 Lunch/meeting room

- at 13-14 Excursion: Árni Magnússon Institute for Icelandic Studies

Day 1: Monday 13 May 2019, 9–17, Hotel Saga room Esja II

1. Opening of the meeting and declaring the meeting quorate

Sif Einarsdóttir

Welcome by the chair
Presentation round

For the committee to make decisions, as a minimum the chair or the co-chair and four other members must be present. These members should represent the research councils in at least four Nordic countries.

Decisions are made by simple majority. In cases of equilibrium, the chair's vote is essential.

Proposed resolution: *The chair declares the meeting opened and makes sure that the required members to transact business are present.*

Moderated orientation and discussion on NOS-HS

Sif Einarsdóttir, Kirsimarja Blomqvist

Mindset for the meeting, ice-breaking, gathering ideas and knowledge, importance and future of the NOS-HS

Background material

Attachment 1.1 NOS-HS Statutes

Attachment 1.2 NOS-HS Policy paper

Attachment 1.3 NOS-HS White paper

Attachment 1.4 GAIA

Attachment 1.5 Academy of Finland NOS-HS/NordForsk letter 6.3.2019

Attachment 1.6 NOS-M and NOS-N statutes

Attachments 5.1 and 5.2 NOS-HS and NOP-HS annual reports

2. Committee member to sign the minutes

Sif Einarsdóttir

The minutes of the meeting are usually signed by a committee member and the referent. The committee member to be appointed should be from the country where the next meeting is going to take place. Since Norway is next in turn to host the meeting, a member from Norway should be appointed.

Proposed resolution: *A Committee member from Norway is appointed to sign the minutes.*

3. Approval of the agenda

Sif Einarsdóttir

A draft of the agenda has been circulated among the administrative representatives for comments and suggestions two weeks before the meeting. The agenda was sent out to the committee members one week before the meeting.

Proposed resolution: *The committee approves the meeting agenda.*

4. Minutes from the previous meeting (23 Oct 2018, Helsinki)

Caroline Olsson

The minutes have been approved by the committee member, chair Sif Einarsdóttir (in position of hosting the following meeting to the October meeting) and the referent Kim von Hackwitz, and have been sent to the committee members.

Attachment 4 Minutes of NOS-HS Helsinki meeting October 2018

Proposed resolution: *The committee approves the minutes of the NOS-HS meeting 23 October 2018.*

5. Secretariat orientations 2018

Caroline Olsson

Annual reports for both NOS-HS and NOP-HS have been prepared by Vetenskapsrådet. NOS-HS is to approve the NOS-HS minutes and NOP-HS of the NOP-HS minutes. The annual report 2018 includes the actual budget for 2018.

Attachment 5.1 Annual report NOS-HS 2018, including Accounting report for 2018 on page 9

Attachment 5.2 Annual report NOP-HS 2018; for information

Proposed resolution: *The committee approves the annual report and the accounting report for NOS-HS 2018. It also takes information of the NOP-HS Annual report for 2018.*

6. Secretariat orientations 2019

Päivi Messo, Tiina Alitalo

The NOS-HS secretariat moved from Vetenskapsrådet to the Academy of Finland as of 1.1.2019. First thing to do was to register all project leaders with pending funding decisions to the Academy SARA-system. This was not as simple as expected since it turned out that it could not be done

automatically but it was necessary to involve the project leaders and ask them to submit their application- and funding details on individual basis to the system.

A special “targeted call form” had to be created for that purpose and all project leaders and administrators of their organisations contacted. We sent invitations to register to 61 NOS-HS Workshop leaders and 42 NOP-HS publication leaders. Finally the registration deadline had to be extended twice since it turned out, that all project leaders had not received information emails sent by the secretariat.

Some negotiations with Academy legal advisers had to be conducted during the spring before there was a clear permission to proceed. The original conditions for funding were set by Vetenskapsrådet and there were extensive administrative adjustments in wording of the transfer decisions since the Academy SARA system, which is built solely for Academy decisions, does not recognize an external decision maker such as NOS-HS.

As of beginning of May, 90 % the current project leaders have submitted their information and are expected to receive confirmations of completed transfer. Secretariat has put much effort in administering these transfers well.

The NOS-HS website was transferred to Academy domain at the end of February. Outdated information was deleted and some simplifications made. The website is maintained in English only, as it was in Vetenskapsrådet.

In the meanwhile, finished projects are submitting their final reports. Appropriate archival solutions are being sought.

NOS-HS workshop call 2019 has been under preparation simultaneously; see item 8 on the agenda.

You can access the website here: [NOS-HS website](#)

Attachment 6.1 Transfer instructions from Prisma to SARA, March 2019, for project leaders

Attachment 6.2 List of running NOS-HS projects

Attachment 6.3 List of running NOP-HS projects

Proposed resolution: *The committee takes information of the transfer and current projects.*

7. Budget adjustments 2019

Päivi Messo, Tiina Alitalo

Adjustments to budget for 2019

Attachment 7 NOS-HS budget 2019

Proposed resolution: *The committee approves of the budget adjustments*

8. NOS-HS Workshop Call 2019

Päivi Messo

1. Launching of the call: call open 25 April – 3 June

NOS-HS-Workshop call was launched on April 23, later than usual as was expected. The reasons were mainly technical: the new on-line form was not finished and detailed instructions could not be given before that. The call was opened for applications in SARA on 25 April. The call closes on 3 June 2019.

The call text was prepared in cooperation with NOS-HS administrators and NOS-HS chair. Special attention was paid to streamlining the goals, instructions and workshop plan template (and review questions) in order to be able to fund applications, that match the NOS-HS criteria.

SARA-instructions were written carefully, paying attention to the differences between Vetenskapsrådet's Prisma and Academy SARA. Fortunately, some differences had become obvious when dealing with the transfers of funding decisions (See item 6).

Information of the call has been published on Academy website and circulated among NOS-HS administrators to be published on national websites. Twitter was also used. You can access the NOS-HS website instructions for applicants [here](#). See Call text; Attachment 8.1.

2. Application review process, Academy of Finland procedure

Panel review will in some details be different from that of Vetenskapsrådet. The NOS-HS review process follows the local processes. The applications will be reviewed in two separate panels: social sciences and humanities. The panels will rate and rank the applications but the NOS-HS board will make the final funding decision.

Academy of Finland does not have workshop funding scheme, thus the process must be adjusted and follows mainly the project funding scheme review of the Academy. The secretariat has prepared a plan for the review process; Attachment 8.2.

3. Review form and ranking instructions for panels

The secretariat has drafted review questions and instructions in cooperation with the chair as a suggestion for the committee; Attachment 8.3.

Attachment 8.1 NOS-HS Workshop grant call for applications 23.4.2019

Attachment 8.2 Panel review process plan

Attachment 8.3 Review form for panelists, ranking instructions

Proposed resolution: *The committee discusses and decides on review form questions and rating and ranking instructions for panels, based on Attachment 8.3.*

9. Evaluation of NOS-HS workshops

Floora Ruokonen

In October meeting 2018 the committee decided to conduct an evaluation of NOS-HS workshop grant as a funding scheme. Already discussed: the outline of the evaluation should use the criteria which is used in the workshop call. Workshop evaluation questions from the evaluation 2012 can be used. There is information available in the final reports. The scope and years of the evaluation need to be decided.

For background information

Attachment 9 Evaluation of NOS-HS workshops 2012

Attachment 9.1 to follow at the meeting, Suggestions for evaluation

Proposed resolution: *The committee decides to have the workshop funding scheme evaluated according to suggestions.*

10. Open access – Open lecture on the changing landscapes of academic publication and where the Nordic countries are heading in that respect

Nina Karlstrøm

LUNCH

11. Open access in NOS-HS context

Johannes Waage Løvhaug, Nina Karlstrøm

For background information

NOS-HS statutes including NOP-HS statutes (Attachment 1.1), NOP-HS annual report 2018 (Attachment 5.2), Plan S (Attachment 11) and NOP-HS Call text 2018 (Attachment 12.1)

Proposed resolution: *The committee discusses how changing landscapes of academic publication should be taken into account in NOS-HS.*

12. NOP-HS Call 2019

Päivi Messo

NOP-HS call 2019 is brought to the NOS-HS meeting for two reasons:

- 1) NOP-HS minutes 22-23 November 2018: “The new secretariat in Finland will compare the grading procedure at AKA, and bring the question about the grading procedure to the next NOS-HS meeting.”
Academy of Finland does not have a similar funding scheme. However, grading procedure can be adjusted according to Academy processes. NOS-HS follows the local processes in reviewing applications.
- 2) There is no decision of the NOP-HS call for proposals for 2019 to be launched during summer 2019. The secretariat suggests NOS-HS committee comments on the previous call text 2018, secretariat makes necessary (technical) adjustments and the final NOP-HS call text 2019 is accepted by the NOP-HS chair.

As part of the call text, NOS-HS should also advise of the budget: will the NOP-HS funding be granted for two years (2020-2021) or three years 2020-2022. In the 2018 call, the two year funding period was in use.

Note that NOP-HS has reduced budget starting 2019 (funding periods starting 2020) because Denmark will not participate in funding NOP-HS from the beginning of 2019. The committee decided in 2016 that from 2019 on, Gold open access is required from the publications to be funded, which was not acceptable to Denmark.

Attachment 12.1 NOP-HS Call for proposals 2018

Attachment 12.2 NOP-HS grading procedure and review questions for information

Proposed resolution: *The committee discusses the grading procedure of the NOP-HS applications. The committee discusses possible adjustments to the NOP-HS call 2019. The call text will be sent for approval to the NOP-HS chair.*

Day 2: Tuesday 14 May 2019, 9–14, University of Iceland main building room A-229

13. Guest presentations (Greenland, Faroe Islands)

Lene Kielsen Holm (Greenland) and Annika Sølvará (Faroe Islands)

14. Transfer of information: Evaluation procedure presentations by each national research council

Ása Guðrún Kristjánsdóttir/National representatives of each country

Presentations of max 20 minutes per country. Issues to cover:

1. Expert panels
 - Number of expert panels – division of scientific categories to panels
 - Selection of members to panels
 - External review
 - Work load of panel members
 - Expert panel meetings
 - Evaluation text
 - Board meeting
2. Multidisciplinary applications
 - Criteria in applications
 - Demands on evaluation

15. Next meeting

Sif Einarsdóttir

Previously agreed: Next meeting will take place in Oslo on 24-25 October 2019.

16. Miscellaneous

Sif Einarsdóttir

- Orientations from research councils, any recent SSH developments to share
- Setting up a NOS-HS/NordForsk working group, see Attachment 1.5
- Invitation by the Baltic Assembly (20-21 June 2019 in Lithuania) to share information of NOS-HS structure and practice

LUNCH

Excursion: Árni Magnússon Institute for Icelandic Studies

<https://english.arnastofnun.is/>